

Exit Bond Cleaning Checklist

This checklist acts as a guideline but not limited to item listed below

Tenant Name:	Property Address:	Date Completion:
General	Vacuum all sliding door tracks and clean tracks.	<input type="checkbox"/>
	Sweep or mop all non carpeted floors, removing any marks.	<input type="checkbox"/>
	Clean carpets by registered Carpet Cleaner to Australian Standard. Supply paid invoice copy.	<input type="checkbox"/>
	Fumigate for Fleas - by registered Pest Company, if pets were kept at property. Supply paid invoice copy.	<input type="checkbox"/>
	Clean light fittings - gently remove light fittings and wipe out dead bugs.	<input type="checkbox"/>
	Clean marks off walls and light switches.	<input type="checkbox"/>
	Remove all dust from skirting boards, window frames, window sills, above cupboards, picture rails, architraves and both sides of all doors, all other fittings etc	<input type="checkbox"/>
	Clean curtains and blinds. Refer to Agent for method advice.	<input type="checkbox"/>
	Remove all cobwebs and insect marks and nests.	<input type="checkbox"/>
	Clean glass and screens	<input type="checkbox"/>
	Arrange for carpet steam cleaning. Supply paid invoice copy	<input type="checkbox"/>
	Arrange aircon servicing and cleaning. Supply paid invoice copy	<input type="checkbox"/>
Kitchen	Remove all dust from fan(s) in all areas (eg. Ceiling fan , pedestal/standing fan, floor fan)	<input type="checkbox"/>
	Clean inside, outside and top of all cupboards and doors.	<input type="checkbox"/>
	Clean inside, outside, top and around stove.	<input type="checkbox"/>
	Clean inside and outside of microwave, oven, griller, doors, trays, racks, glass.	<input type="checkbox"/>
	Clean inside, outside, top and behind refrigerator and dishwasher / space.	<input type="checkbox"/>
	Clean sink, especially drain holes, drainers and tap ware.	<input type="checkbox"/>
Bathroom	Range hood exhaust and filter -filter can be removed and cleaned.	<input type="checkbox"/>
	Clean all walls, floors, mirrors and windows and window tracks.	<input type="checkbox"/>
	Inside and outside all cupboards and drawers.	<input type="checkbox"/>
	Clean toilet, bath, shower recess, remove built up soap residue on tiles and shower screens, clean sink and all tap ware, towel rails.	<input type="checkbox"/>
	Clean in wardrobes, shelves, drawers and mirrored doors. Remove scuff marks.	<input type="checkbox"/>
	Shower curtain washed with bleach or replaced if applicable.	<input type="checkbox"/>
Laundry	Clean toilet bowls for stains with chemical	<input type="checkbox"/>
	Clean behind washing machine space. Clean equipment and filters if applicable.	<input type="checkbox"/>
	Clean inside, outside and behind dryer. Remove lint.	<input type="checkbox"/>
	Clean inside, outside and around laundry tub, cabinets, shelves, drawers, tap ware.	<input type="checkbox"/>
Outdoor Areas : Verandah, Decks, light fittings	Clean all walls and floors, ceiling.	<input type="checkbox"/>
	Sweep and mop, clean railings, glass, and Verandah, Decks, light fittings. Remove all cobwebs etc.	<input type="checkbox"/>
Garage, Carport, Driveway	Sweep out and remove any oil residue from concrete, pavers, paths, driveways.	<input type="checkbox"/>
	Empty Council bins and place bins out on footpath for next collection.	<input type="checkbox"/>
	Close and lock garage door, if applicable.	<input type="checkbox"/>
Gardens, Lawn and Pool	Mow lawn, trim all edges, weed gardens, general garden tidy, remove all rubbish.	<input type="checkbox"/>
	Service pool to condition as per condition report and supply Pool Test report and paid invoice copy	<input type="checkbox"/>
If Furnished	Ensure all items are clean and are located in original rooms.	<input type="checkbox"/>
	Ensure linen and cleaned and beds are made and returned per entry condition	<input type="checkbox"/>
	Arrange for mattress steam cleaning. Supply paid invoice copy	<input type="checkbox"/>
	Pantry and Fridge space are cleaned	<input type="checkbox"/>
	Food and personal belongings disposed	<input type="checkbox"/>
Keys	Ensure all keys (include duplicated are returned)	<input type="checkbox"/>

Thank you